

**EMBASSY OF INDIA
COPENHAGEN**

No. COP/881/01/2021

Dated: 23/08/2022

**NOTICE INVITING TENDER FOR SUPPLY OF BED, MATTRESS, SOFA
AND GARDEN FURNITURES**

The Embassy of India, Copenhagen invites sealed tenders from interested firms for supply of bed, mattress, sofa and garden furniture

2. The tender document can be downloaded free of cost from the following websites:

www.indianembassycopenhagen.gov.in

www.http://epublish.gov.in/cppp

3. The tender should be submitted in a sealed envelope superscripted **“Tender for supply of bed, mattress, sofa and garden furniture to Embassy of India, Copenhagen”** addressed to the **Head of Chancery, Embassy of India, Copenhagen, Vangehusvej 15, 2100 Copenhagen**, and must reach on or before 14 September 2022 by 1700 hours. Bids may be sent by post in two sealed envelopes (Envelope A- Technical Bid documents, Envelope B- Financial Bid documents) at the aforementioned address so as to reach on or before the prescribed date and time. Mission will not be responsible for any postal delay. Queries, if any, may be addressed to Head of Chancery at email hoc.copenhagen@mea.gov.in, admn.copenhagen@mea.gov.in and prop.copenhagen@mea.gov.in.

4. The import schedules and dates are as under

DATES TO REMEMBER

S. No.	Events	Date
1.	Tender Publish Date	23 August 2022
2.	Document Download Start Date	23 August 2022
3.	Bid Submission end date	13 September 2022
4.	Opening of Tender	14 September 2022

Tenderer must submit following with their bids:

A. Technical bid

- Copy/undertaking of company's license to supply these items
- Copy of Company's VAT registration
- Introduction and Credentials of Tenderer: This should be brief introduction, background, company details, credentials and past performance of the Tenderer and may attach other documents such as company profile, achievement etc.
- Bids must have date, signature and seal of authorised company representative.

B. Financial Bid

- Cost of supply- as per annexure I
- Form of tender- to be printed on the letter Head of the company and duly signed.

5. Terms and Conditions

5.1. The Mission reserves right to reject any or all bids/offers without giving any notice or assigning any reason thereof. The decision of the Mission in this regard will be final and binding upon the bidders.

5.2. The Tender shall be neatly arranged and legible. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the Tender. The conditional tender will be summarily rejected.

5.3. The Bidders shall submit documentary evidence in respect of their technical capabilities and experience in supply of similar products.

5.4 Any tender received by the Mission after the deadline for submission of tenders will not be accepted.

5.5 The Firm concerned will be fully responsible for the safety and insurance of its employees.

5.6 In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, Mission's interpretation of the clauses shall be final and binding on all parties.

6. Scope of Work/Supply

S.No.	Description of items to be supplied
1.	Bed-01 (180x200 cm)

2.	Mattress-04 (90x200x25 cm)
3.	Garden furniture: Centre table-1; Position chairs-8
4.	Sofa- Chesterfield Bolton 3+2 seater Sofa

7. Instruction to Bidders

Price & Terms of Payment

7.1 Price quoted by the Bidder and agreed to by EoI Copenhagen shall be considered final and no price escalation will be permitted thereafter.

7.2 Bidders must quote the price in the format given in Contract Price Schedule at Annexure-I of this document.

7.3 All prices are to be quoted in Danish Kroner (DKK) only.

7.4 **Bid Validity:** The bids should be valid for 120 days.

7.5 The attention of Bidders is drawn as to compliance with laws and regulations concerning safety and health, labor regulations, social insurance, labour taxes, tax deduction, import restrictions duties and levies, company's tax, VAT etc. **All rates and sum inserted against items of works shall be inclusive of VAT and all other taxes.**

7.6 All employees and labour of the bidder need to have valid identification documents. Entry of men and material in and out of the site is regulated and under strict security supervision. The Bidder will have to comply with the security guidelines of the Embassy, and ensure safety precautions as per the safety standards to avoid any project related injury to workers. Any liability arising out of such incidents in the premises of the Embassy and work place injury shall be that of Bidder's responsibility and **NOT** Embassy of India's responsibility repeat **NOT** Embassy of India's responsibility.

7.7 Bidder shall have deemed to have read carefully all the Tender Documents, Scope of Work and Specifications etc. The quoted price should be inclusive and complete in all respect and as per the highest standards of work.

7.8 Price escalation in rates due to any reason such as increase in prices of material, equipment & labour, fuel (petrol, diesel, gas etc.), electricity & water, levy of new taxes, hike in any tax rate, Cess or due to delay in completion etc. **shall not be applicable.**

7.9 The Embassy will not be bound to accept the lowest or any tender or to give a reason for the rejection of any Tender.

7.10 **Force Majeure:** Embassy of India Copenhagen may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that, the delay in performance or other failure to perform its obligations under the contract is the result of an Force Majeure. Force Majeure is defined as an event of effect that cannot reasonably be anticipated such as acts of nature (like earthquakes, floods, storms etc.), acts of states, the direct and indirect consequences of wars (declared or undeclared), hostilities, national emergencies, civil commotion and strikes at successful Bidder's premises.

Sushil Prasad
(Sushil Prasad)
FS (HOC)
23rd August, 2022

Annexure I

Financial Bid Proforma

1. Name of the firm:
2. Address of the Registered Office:
3. Correspondence address:
4. Contact details:
 - (a) Telephone:
 - (b) Fax:
 - (c) E-mail:

Ser	Detail	Charges (in DKK)	Remarks, if any
(a)	Bed- 01 (180x200 cm)		
(b)	Mattress- 04 (90x200x25 cm)		
(c)	Sofa: Chesterfield Bolton 3 seater Sofa		
(d)	Garden Furniture: Centre table-1; Position chairs-8		

[Signature(s) of the Tenderer(s) with Name, Designation, Date & Seal]